

WINDERMERE PEER TUTORING PROGRAM
Supervising Teacher Evaluation Form

Peer Tutor's Name: _____

Peer Tutoring Block: _____ Course: _____ Supervising Teacher: _____

	Fully Meets Expectations (3)	Meets Expectations (2)	Minimally Meets Expectations (1)	Not Yet Meeting Expectations (0)
Attendance & Punctuality: Peer tutors are expected to arrive on time for class and bring notes following an absence.	The tutor has no unexcused absences and arrives on time or early for every class.	The tutor has no unexcused absences and has arrived late to class no more than 3 times per term.	The tutor has no more than 1 unexcused absence, but may have up to 5 lates per term.	The tutor is often late or absent.
Behaviour & Attitude: Peer tutors are expected to display a positive attitude towards learning and use appropriate language and behaviour at all times.	The tutor uses appropriate language and behaviour at all times. They consistently and openly display a good attitude towards learning.	While the tutor's behaviour is always appropriate, there may have been a small number of uses of inappropriate language (e.g. swearing). They display a subtle, but consistently good attitude towards learning.	There may have been an incident with some mildly inappropriate behaviour and/or multiple instances of inappropriate language. Their attitude towards learning is ambiguous.	The student often uses inappropriate language or behaviour. They often demonstrate a poor attitude towards learning.
Learning Environment: Peer tutors are expected to help their supervising teacher maintain a safe, friendly learning environment. They should avoid talking negatively about teachers, grades, assignments, etc.	The tutor actively helps the supervising teacher to create a safe, positive learning environment in the classroom. They speak positively and constructively about teachers, grades, assignments, etc.	The tutor contributes to a positive, safe learning environment. There may have been an incident where the tutor spoke negatively about teachers, assignments, etc.	The tutor passively participates in the learning environment, but does nothing to actively reduce safety or positivity in the classroom. The student has made a few negative comments about teachers, assignments, etc.	The student has not contributed to a safe, positive learning environment. The student often speaks negatively about teachers, grades, etc.
Relationships: Peer tutors are expected to support and encourage struggling students, showing respect for all students at all times.	The tutor supports and encourages all students in the class, offering constructive advice and reassurance. They are respectful at all times.	The tutor supports and encourages students when they are struggling. They occasionally offer constructive advice. They are respectful at all times.	The student occasionally encourages and supports others, but usually just sticks to offering tutoring support. They are generally respectful of their peers.	The student rarely supports and encourages others. They can be disrespectful at times.

<p>Work Ethic: Peer tutors are expected to learn the classroom routines, work independently and actively fulfill their roles. They should not be expecting to complete their own homework during their peer tutoring block.</p>	<p>The tutor knows the classroom routines and helps to maintain them. They work well independently and don't need reminders to stay on task. They manage their time well and can help several students each class. They never ask to do their own work.</p>	<p>The tutor has learned the classroom routines. They work well independently and rarely need reminders to stay on task. They usually help several students each class. They do not come to class expecting to have time to do their own work.</p>	<p>The tutor sometimes needs reminders about the classroom routines and may occasionally need to be asked to stay on task. They usually help a few students each class. They have asked for time to complete their own work on occasion.</p>	<p>The tutor often seems unfamiliar with classroom routines. They need many reminders to stay on task, so they are unable to help very many students each class. They often ask to work on their own homework instead of helping students.</p>
<p>Tutoring Skills: Peer tutors are expected to check in with students and offer help without being asked. They should provide effective support to students using the strategies they were taught during their training.</p>	<p>The tutor observes the students in the class and offers help without being asked. They provide effective tutoring support using the strategies they were taught in their training. They are willing to learn new skills as required.</p>	<p>The tutor observes the students, but may lack confidence in offering help without being asked. They provide effective tutoring support most of the time, often using the strategies they were taught in their training. They are willing to learn new skills when asked.</p>	<p>The tutor will help students when asked. They provide effective tutoring support most of the time, but rarely use the strategies they were taught in their training. They show little interest in learning new skills.</p>	<p>The tutor will only help students who ask. Their support is often ineffective because they almost never draw on the strategies learned in their training. They may even refuse to learn a new skill if asked.</p>
<p>Confidentiality: Peer tutors are expected to keep the details of their tutoring sessions private and should only discuss a student's learning needs with that individual or with the supervising teacher for educational purposes.</p>	<p>The tutor always keeps the details of their tutoring sessions private and only discusses a student's learning needs with that student or with the supervising teacher when it serves an educational purpose.</p>	<p>The tutor only discusses a student's learning needs with that student or with the supervising teacher for an educational purpose. They may rarely share details from a tutoring session with the supervising teacher without an educational purpose.</p>	<p>The tutor may have discussed the details of a tutoring session or a student's learning needs with their supervising teacher without having an educational purpose for sharing the information.</p>	<p>The tutor has been caught discussing a student's learning needs or the details of a tutoring session with someone who does not need to know this information for a professional reason.</p>
<p>Academic Integrity: Peer tutors are expected to maintain high academic standing and refrain from participating in or encouraging academic dishonesty (e.g. plagiarism).</p>	<p>The tutor maintains high academic standing and has never participated in academic dishonesty in any way. They actively discourage academic dishonesty in others.</p>	<p>The tutor maintains high academic standing in all but one course. They have never participated in any incidents of academic dishonesty.</p>	<p>The tutor maintains high academic standing in the majority of their courses. They have never participated in any form of academic dishonesty, but may overlook minor infractions in others (e.g. copying an answer).</p>	<p>The tutor has not maintained a high level of academic standing. The tutor may be connected to an incident of academic dishonesty.</p>