

WINDERMERE PEER TUTORING PROGRAM CONTRACT

ARTICLE 1 – ATTENDANCE AND PUNCTUALITY

Tutors are expected to

- Attend all tutor training sessions that will take place during Term 1 of the school year.
- Attend any additional tutor meetings that may be called throughout the remainder of the year.
- Arrive on time to all of their peer tutoring blocks, bringing a note to the supervising teacher immediately following any absences.

ARTICLE 2 – TUTOR BEHAVIOUR AND ATTITUDES

Tutors are expected to

- Learn the classroom routines, so they can work independently and actively fulfill their role as peer tutors.
- Check in with students in the class, regularly offering help, especially when they observe a student who appears to be struggling with an assignment.
- Display a positive attitude towards learning, supporting and encouraging any student who may be struggling with their school work.
- Treat every student with respect.
- Help their supervising teacher to maintain a safe, friendly environment that is conducive to learning.
- Use appropriate language and behaviour at all times.
- Be aware of the importance of good public relations and avoid talking negatively about or disagreeing with a teacher's instruction, advice, grades, etc.
- Check Schoology regularly for all announcements about the Peer Tutoring Program.
- Understand that a Peer Tutoring block is not a study block, coming prepared to spend the entire period helping other students and not with plans to work on their own assignments.

ARTICLE 3 – CONFIDENTIALITY

Tutors are expected to

- Only discuss what they may know about a student's unique learning needs with that student or with the supervising teacher as may be necessary to better support the student during their tutoring sessions.
- Keep the details of their tutoring sessions private.

ARTICLE 4 – ACADEMIC INTEGRITY

Tutors are expected to

- Maintain high academic standing in their own courses and act as role models for other students in the school.
- Demonstrate academic integrity, always completing their own work and refusing to help another student cheat, plagiarise or otherwise commit an academic crime.

With my signature below, I agree to abide by the standards and expectations of the Windermere Peer Tutoring Program.

Signature

Name (Please Print)

Date
